


TRANSCRIPT AND RECORDS REQUEST FORM

Parent or Guardian: Please sign and submit this form to your son's current or most recent school of attendance and have them forward the information requested below directly to MMA via fax 573.581.0081, or electronically to info@missourimilitaryacademy.org, or by regular mail to the address on page 2.

I authorize the designated school official to forward all information requested for the applicant listed below to the Missouri Military Academy for the purpose of evaluation of the applicant's eligibility to attend the Academy. Further, if the applicant is accepted and scheduled to enroll at the Academy, I authorize the designated school official to forward the final, official transcript.

 Parent or Guardian's Signature:	Date:
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APPLICANT INFORMATION			
First Name	Middle Name	Surname or Family Name	Birthdate (MM/DD/YYYY)

Dear School Counselor or Registrar:

The student listed above has made application for admission to Missouri Military Academy. In order to determine if the applicant meets our admissions criteria, please forward to the Admissions Office a copy of the applicant's current or most recent grade report or the applicant's unofficial transcript for evaluation. Please include academic records reflecting subjects taken, grades received, and credits earned; achievement test data, evaluations, grading scale and individual assessments.

Additionally, if the applicant is accepted, an official transcript will be required. Please retain a copy of this form for your records.

Thank you for taking your valuable time to complete this request. All information provided will be held in confidence and only disclosed to members of the Admissions Committee or others considered necessary by the Director of Admissions.

Your Name	Professional Title	Telephone
Your Signature	Name of School	
		
School Address	City, State	Zip or Postal Code

Please return this form to:
Office of Admissions
Missouri Military Academy
204 Grand Street
Mexico, MO 65265 USA
info@missourimilitaryacademy.org
Phone: 573.581.1776
Fax: 573.581.0081