



MISSOURI MILITARY ACADEMY

204 N. Grand Street, Mexico, MO 65265 • Ph. 573.581.1776 • Fax 573.581.0081 • info@missourimilitaryacademy.org

IMPORTANT INFORMATION – PLEASE READ AND RESPOND

July 15, 2010

Dear Parents:

We hope that you have had an enjoyable summer so far. We have been busy here at MMA with the addition of our new summer program, The New ERA – Enrichment & Recovery Academy, and several summer renovation programs.

It's now time to begin preparation for fall enrollment. We have a number of items that need your attention prior to registration in August. Please carefully read and note all the items enclosed. Some are only for your information; others require action on your part. We encourage you to respond with the necessary forms at your earliest opportunity so that the registration process can be as convenient as possible. All forms are attached as one file for your use. These are also located on the website

www.missourimilitaryacademy.org/admissions/Pages/ApplicationProcess.aspx. Please print and complete the designated forms as requested, and return these forms by mail, email to info@missourimilitaryacademy.org or fax (573) 581-0081.

1. **Uniforms:** Alteration and dry cleaning is needed.

- a. Please fit and alter your boy's uniform pants and jackets, both garrison and dress uniforms; then have all items dry cleaned. The summer garrison uniform needs to be ready for wear during the first week back at the Academy.
- b. If your boy has outgrown his pants and jackets, and alteration is no longer an option, please complete the "**Uniform Measurement Guide**", and return the form to MMA so that the Quartermaster can make advance preparation of uniform items. If you need to contact the QM, please call MAJ Diederich, (573) 581-1776, ext. 631.

2. **Required Forms:** The following forms must be completed annually.

- a. "**Certificate of Health**": Please have your local health care provider complete the physical examination; then return all four pages to MMA.
- b. "**Extended Family Information**": If you have other members of your immediate family that you would like to receive information regarding Academy events, furlough schedules, transportation notices, etc., please complete and return this form.
- c. "**JROTC Permission**": The JROTC Permission form is required each year by the U.S. Army JROTC instruction group for all students, grades 9-12. If your boy is in high school, please complete and return this form.
- d. "**News Release and Media Notifications**": MMA wants to promote your boy's accomplishments. Please complete and return this form.
- e. "**Quartermaster Authorization for Purchases**": In order to reduce unnecessary spending, please complete and return this form.
- f. "**Permission Questionnaire**": This form provides pertinent information and permissions to a variety of departments. Please complete and return this form. With the exception of this year's grade 12, this form will be valid for the remainder of your boy's attendance at MMA.

3. **Health/Medical Insurance:** It is highly recommended that all cadets have primary health/medical insurance.

A copy of the insurance card should be forwarded to the Cadet Clinic prior to the cadet's arrival on campus. NOTE: Each cadet does have secondary accident coverage through the tuition, room and board fees; however, this accident insurance does not cover health or illness related issues, such as prescription medications or emergency treatment for non-accident illnesses.

For International Cadets ONLY: If you do not have medical coverage for your son, the following company offers an excellent primary coverage for international students. This coverage is an Atlas America health insurance policy, underwritten by Lloyd's of London, rated A by Standard & Poor's.

Contact: Mr. Adam Bates
Insurance Services of America
1757 E. Baseline Road, Suite 126
Gilbert, AZ 85233
Telephone: 1+480.821.9052
Fax: 1+480.821.9297
Email: adam@overseashealth.com
Web: <http://www.OverseasHealth.com>

4. **Pre-Season Fall Sports Camps:** If your son is interested in playing high school interscholastic football or cross country at MMA, the following pre-season camps should be attended in order to have a required number of practice days prior to the sport's first scheduled game or meet.

- Football Camp, Monday, August 9th, 2010
- Cross Country Camp, Thursday, August 19th, 2010

Your son needs to report to campus no later than 12:00 noon on that day because there are several administrative tasks to complete before the team meeting at 6:00 pm.

The August tuition payment is due on or before your boy's arrival for camp. Participation in athletic camps is not permitted until tuition charges are paid.

Your son's annual physical examination must be on file at MMA prior to your arrival. Participation in athletic camps is not permitted without a current physical examination.

Please make travel plans ahead of time. If travel on Monday, August 9th, poses a difficulty, then plan for your son to arrive on Sunday, August 8th. Notify the Athletic Office (573/581-1776, ext. 665) or email brian.maher@missourimilitaryacademy.com ahead of time, and arrangements will be made for your boy to stay on campus the night of August 8th.

5. **Furlough Policies: IMPORTANT**

The following changes have been made to the Absence from Classes and Furlough/Leave Policies and are effective for the 2010-2011 school year.

- a. **Absence from Classes:** A total of 5 unexcused absences could result in the cadet losing academic credit for the school year. An unexcused absence is defined as any absence without the approval of the Dean, Commandant or President of the Academy.
- b. **College Leave Policy:** College Leave Furloughs are available to seniors only.
 - i. Only two (2) college furloughs are permitted during the cadet's senior year.
 - ii. Three (3) days will be the maximum number of days for each furlough.
 - iii. College furloughs will not be granted right before or after other scheduled furloughs.
 - iv. Each day taken after the third day will result in unexcused absences.

6. Calendar for 2010-2011

Pre-Season High School Sports Camps 2010

Football Camp Registration (arrival before Noon)	Monday, August 9, 2010
Cross Country Camp Registration (arrival before Noon)	Thursday, August 19, 2010

2010-2011

Registration of <u>all</u> students in grades 8, 11, and 12 (arrival before 2 p.m.)	Monday, August 23, 2010
Registration of <u>all</u> students in grades 7 and 10 (arrival before 2 p.m.)	Tuesday, August 24, 2010
Registration of <u>all</u> students in grades 6 and 9 (arrival before 2 p.m.)	Wednesday, August 25, 2010
Homecoming	Friday - Sunday, September 24-26, 2010
Fall Family Weekend	Friday - Sunday, October 15-17, 2010
Founders' Day	Friday, November 19, 2010
Thanksgiving Break Begins (8:00 a.m.)	Saturday, November 20, 2010

Note: Cadets may remain on campus during the Thanksgiving Break. Cadets can sign out with parents on Friday, November 19 after academic classes are completed.

Thanksgiving Break Ends (9:30 p.m.).....	Sunday, November 28, 2010
70th Christmas Evensong	Thursday, December 16, 2010

Christmas Furlough Begins (8:00 a.m.)	Friday, December 17, 2010
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Note: This is a Mandatory Leave. The campus is closed except for the Admissions Office. Cadets can sign out with parents on Thursday, December 16 after Evensong.

Christmas Furlough Ends (9:30 p.m.).....	Monday, January 3, 2011
Parent-Teacher Conferences/Valentine Ball	Saturday, February 12, 2011

Pops Concert	Thursday, March 10, 2011
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Spring Furlough Begins (8:00 a.m.)	Friday, March 11, 2011
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Note: This is a Mandatory Leave. The campus is closed except for the Admissions Office. Cadets can sign out with parents on Thursday, March 10 after the Pops Concert.

Spring Furlough Ends (9:30 p.m.).....	Sunday, March 20, 2011
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Spring Family Weekend/Mother's Day	Saturday - Sunday, May 7-8, 2011
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122 nd Commencement Exercises.....	Friday - Saturday, May 27-28, 2011
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Furloughs and Absences

In the best interests of all cadets, it is imperative that absences from school be restricted to those indicated on the 2010-2011 Calendar of Events above. Because of the length of furloughs, our barracks and dining hall will be closed; no provisions will be made to supervise, house or feed cadets during these periods.

Special furloughs will be granted in case of serious illness of the cadet, serious illness or death in the cadet's immediate family, or other emergency at home. In cases of all absences caused by official duties, sickness or other emergencies, the teacher and cadet concerned will accept joint responsibility for the completion of the work missed. ***The academic year is not complete until the conclusion of Final Formation on the last day of Commencement, Saturday, May 28, 2011.*** At the discretion of the President, all credits may be withheld in the event a cadet does not remain through the Final Formation.

It is important that you make flight arrangements as early as possible to be sure you have flights your son can meet. The dates of furloughs are published well in advance to accommodate the flight schedules.

Cadets are not allowed to **depart campus early or to return late** from the scheduled furloughs.